

CDEI Meeting Minutes 12/1/20

Start: 12:35PM

End: 1:15PM

Members Present: Gab Menard, Heather Gardner, Steve Szabo, Mattanjah DeVries, Bryanna Sylvester, Dimagi Kottage, Javier Read de Alaniz, Melinna Nguyen, Olivia Hwang, Ziyue Zhu, Brandon Greene

Heather Gardner volunteered to take minutes for this meeting

1. Strategic Action Plan – to be presented at Faculty meeting on Dec 8th.
 - a. How should we present this? Committee chair, or group presentation. Steve recommends that Gab presents the introduction and have subcommittees present their own action items. Heather wants to consider presentation/intro of committee and give them the plan to review and offer opportunity in future meeting for response/questions.
 - i. Gab will introduce and invite input.
2. Town Hall – Tentatively scheduled for next week (Thursday, December 10th @ 12:30pm)
 - a. Formalize introductions
 - b. Present Strategic Action Plan
 - c. Affirm that CDEI doesn't have the power to address student/faculty dynamics, but we will present resources that can address these issues at a higher level.
 - i. Workflow document will be presented to highlight the escalation process for these types of issues.
 - ii. Have student CDEI members offer the first steps in this process
 1. Javier suggested finding training for these students so that they know how to effectively offer this type of guidance.
 2. Gab – John Winterbottom is the campus point person for this type of training and we can reach out to find out how to initiate this process
 - d. Sending out SAP ahead of time, present a brief intro at beginning of meeting and open up for questions/comments
3. Other Updates
 - a. Curriculum Subcommittee
 - i. Looking for data from faculty to initiate surveys to students (Brandon)
 - b. Website Inclusion page has been updated
 - i. Read mentioned that Ombuds have proven helpful for some issues as a starting point
 - ii. Gab wants to have the decision tree for issue escalation on the resource page
 - c. CDEI Membership
 - i. How do we have students create their own Committee on Committees?
 1. Steve – Give students the opportunity to lead this effort among themselves
 - ii. Mattanjah – the Chair appoints committees so we need to check to see if student membership will need approval at a higher level, or can the student members self nominate? Gab will ask Steve before the faculty meeting.